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# **Shareholder Communication**

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## 1 Objective

The Board aims to ensure that shareholders are informed of all major developments affecting Ausenco Limited's (Ausenco or Group) state of affairs.

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## 2 Obligation

The Board is committed to communicating with shareholders regularly and clearly by both electronic and more traditional methods. The Annual Report, half-year report and Annual General Meeting (AGM) are all important communication forums. The Group encourages shareholders to attend and participate at general meetings to ensure accountability. Ausenco welcomes questions from shareholders at any time and these will be answered within the confines of information that is already in the public domain and is not market sensitive.

Shareholder communication is conducted in accordance with the Group's Continuous Disclosure Policy. All announcements made by the Group to the ASX (except disclosures of a compliance nature) are posted on the Group's website.

The external auditor attends the AGM and is available to answer any questions with regard to the conduct of the audit and the corresponding report.

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## 3 Principles

Information is communicated to shareholders as follows:

- The Company's continuous disclosure obligations are reviewed as a standing item on the agenda for each regular meeting of the Board. Each Director is required at every such meeting to confirm details of any matter within his knowledge that might require disclosure to the Australian Securities Exchange (ASX).
- The Annual Report is distributed to all shareholders, by either electronic or paper form. The Board ensures that the Annual Report includes relevant information about the operations of the Group during the year, changes in the state of affairs of the Group, and details of future developments in addition to the other disclosures required by the Corporations Act. To assist shareholders in communicating issues to the Board, reply paid question cards are issued with the Annual Report.
- Proposed major changes in the Group which may impact on share ownership rights and the removal and appointment of Directors are submitted to a vote of shareholders at an AGM. If resolutions are required to be put to shareholders before the next AGM, a general meeting will be called with at least 28 days' notice in accordance with the Ausenco Constitution. The Board encourages the full participation of shareholders at the AGM and at other general meetings to ensure a high level of accountability and identification with the Group's strategy and goals.
- The external auditors will be requested to attend the AGM and be available to answer questions by shareholders on the conduct of the audit and the preparation and content of the audit report.
- The half-yearly report contains summarised financial information and a review of the operations of the Group during the period. The report is lodged with and available from the ASX and the ASIC. It is also sent to any shareholder who requests it from Ausenco.

- Company announcements are made in a manner which is factual, timely, clear and objective, and so as not to omit any information material to decisions of shareholders and potential investors in Ausenco.
- Information concerning Ausenco and the Group, including copies of announcements made through the ASX and the Annual Report and half-yearly report, is made available to shareholders and prospective investors in Ausenco on the Group's website. The Group has a continuing commitment to electronic communication with shareholders and stakeholders generally including via its website.

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## 4 Website

The following documents that address corporate governance are available within the Investor Relations section of the Group's website [www.ausenco.com](http://www.ausenco.com):

- Corporate Governance Statement
- Board Charter
- Code of Ethics and Values
- Principles of Ethics and Fairness
- Code of Conduct for Dealing in Securities
- Continuous Disclosure Policy
- Risk Management Policy
- Standing Rules of Committees
- Audit and Risk Management Committee Charter
- Remuneration Committee Charter.